College Community

Responsible Persons

Policy
The School Education Act requires that any person defined as a ‘responsible person’ under the Act (and any other person or body exercising similar functions in relation to the management and operation of the school) be of good character and be able to carry out their responsibilities in relation to the operation of the school.

Procedure - Responsible Persons Notification
The college must notify the Victorian Registration and Qualifications Authority (VRQA) and Independent Schools Victoria (ISA) if a ‘responsible persons’ is:
1. convicted of an offence that is punishable by imprisonment for twelve (12) months or more or becomes bankrupt.
2. a mentally incapacitated person (Protected Estates Act 1983).

Version & Review
Version – 1.0
Review – January 2014