Anaphylaxis Management

Policy
In compliance with Ministerial Order 706, the college will have procedures in place to manage students at risk of anaphylaxis.

Procedure – Training & Response
1. Staff will receive training to develop their ability to recognise an anaphylaxis reaction and respond with competence using an Epipen. This training is to be either a Course in First Aid Management of Anaphylaxis 22099VIC or a Course in Anaphylaxis Awareness 10313NAT.
2. Staff will receive an anaphylaxis briefing at two times during the school year conducted by a staff member who has completed 22099VIC or 10313NAT.
3. The Principal or his/her delegate will complete the ACC Hume – Anaphylaxis Management Checklist once per school year.

Procedure – Individual Anaphylaxis Management Plan
4. Each student diagnosed as at risk of anaphylaxis is to have an Individual Anaphylaxis Management Plan provided by the parent and posted in the school office or on the staff notice board. Parents must review individual plans and any updates must be provided to the school.
5. If an anaphylaxis event occurs, the school’s First Aid Policy and Emergency Management Plan and the student’s Individual Anaphylaxis Management Plan must be followed.

Procedure – Communication Strategies
1. Student Meals – The school newsletter will encourage parents to not provide nut-based snacks for children at school.

Procedure – Location & Management of Epipens
1. The school admin staff will place an Epipen in a sealed container in the First Aid room.
2. The school admin staff will check the expiry date of Epipens at the beginning of Term 1 and Term 3. The Epipens are to be replaced before they reach the expiry date.

Procedure – Epipens on Excursions
3. The school admin staff is to ensure that an unexpired Epipen is in the travelling first aid kit during student excursions.

Procedure – Purchase of Adrenaline Auto injectors
1. The school will purchase one adrenaline auto injector for general use as a backup. This is to be stored in the first aid room.

Version
2.0
Australian Christian College

**Review**
2016 or as required